

Faculty Center

My textbooks is the place in SURF where faculty can identify their classes that have a **Zero or Low Textbook Cost** associated with them. By identifying these courses, students will be able to search and view these classes in SURF using the **Class Search** or by going to the Current ZTC/LTC Classes website <http://www.miracosta.edu/instruction/oer/classes.aspx>.

- At the home webpage, click the **LOG IN TO SURF** button. Next, enter your **SURF ID** and **Password** on the MiraCosta Portal Login prompt, and click the **Login** button.
- At the top left click **Main Menu > Self Service > Faculty Center > My Textbooks**.
 - Go to My Schedule, **change term** to view class sections of other terms.
- Select the appropriate option for course materials under the **Course Attribute Value** drop down box. Select **Save Updates** to save changes.
 - **Primary materials are OER (ZTC)** – The primary course materials are Open Educational Resources.
 - **Primary materials are free but not OER (ZTC)** – The primary course materials are freely available, but do not meet the definition of OER.
 - **Primary materials are a mix of OER and free (ZTC)** – The primary course materials are comprised of a mix of OER and other materials that are not OER but have no cost for the students.
 - **No course material (ZTC)** – Section has no required course materials
 - **Primary materials have cost paid by college (ZTC)** – The primary course materials have a cost covered by the college or system, so that they are free for students.
 - **Low Textbook Cost Materials (LTC)** – The primary course materials may be purchased new for \$40 or less in the MiraCosta bookstore

- **MiraCosta Bookstore Materials** - Course content materials are available via MiraCosta's Follett bookstore. Requires entry of course materials via the following link: [MiraCosta Bookstore](#)

My Textbooks

Name

Term **Spring 2025**

Definitions

Primary materials and Primary course materials refer to the materials used in a course section to provide the content required as indicated by the textbook examples listed in the Course Outline of Record. It is understood that faculty often provide supplemental material such as website links, journal articles from the library, and so on, in addition to a course section's primary material. Such supplemental material need not be considered when selecting your course material category here.
Open Educational Resources are materials shared under the public domain or a Creative Commons license that allows for free use, modification, and sharing.

Instructions

For each class section listed below, please indicate the appropriate option for course materials.



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Class Nbr	Session	Class Section	Subject Area	Catalog Nbr	Description	Course Attribute Value
1923	Regular	01	SOC	102	CONTEMP SOCIAL PROBLEMS	Free Inst. Material ZTC
1924	Regular	02	SOC	102	CONTEMP SOCIAL PROBLEMS	Low Textbook Cost Materials
1927	Regular	02	SOC	101	INTRO TO SOCIOLOGY	MiraCosta Bookstore Materials
1921	Regular	01	SOC	105	INTRO TO JUSTICE STUDIES	No course material (ZTC)
1917	Regular	01	SOC	205	RESEARCH METHODS SOCIOLOGY	Primary materials are a mix of
1985	Regular	02	SOC	125	STATISTICS FOR SOCIOLOGY	Primary materials are free but
3031	Regular	02	SOC	250	INTRO TO PACIFIC STUDIES	Primary materials are OER (ZTC)

*Note: All classes default to MiraCosta Bookstore Materials. If you do not have any other type of course materials cost, you do not need to go to this page.

Class Search View

Using the **Class Search**, a student will now be able to see all ZTC and LTC classes in the search results pages.

ZTC classes are identified with the  icon and LTC classes are identified with the  icon.

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats	Class Notes	Textbook Info
1	Open	1 Regular Start - 17 Week	Class 1926	01/21/2025 - 05/23/2025	Wednesday 10:30AM to 11:45AM	OCT210 Online	<input type="text"/>	Open Seats 40 of 40	+1 hour 20 minutes online.	 <input type="button" value="Textbook Info"/>
2	Open	1 Regular Start - 17 Week	Class 1927	01/21/2025 - 05/23/2025	Tuesday Thursday 9:00AM to 10:15AM	OCT210	<input type="text"/>	Open Seats 40 of 40		 <input type="button" value="Textbook Info"/>